

WISCONSIN LEADERSHIP & SKILLS CONFERENCE

Grievance Procedure for **Wisconsin SkillsUSA Championships**

The Wisconsin Skills USA Championships Executive Committee will officially recognize only those grievances filed by the local SkillsUSA advisor. Problems are to be considered in the following manner:

1. A grievance can be filed for an action taken which could affect the results of a SkillsUSA Championships contest. The action may be one of the following:
 - A. A violation of the contest rules by another contestant.
 - B. Failure of the technical committee to follow the technical standards guidelines which gives an advantage or disadvantage to some, but not all, of the contestants.
2. A contestant or advisor who feels one of the above actions has occurred must file a written grievance signed by the student's advisor or the advisor witnessing the action. The grievance must meet the following criteria:
 - A. Must be filed on a "Wisconsin Skills USA Championships Grievance Form" (WLSC Form 13 – found on the back of this page).
 - B. Must contain the name of the person filing the grievance and, if a student, the name of the advisor signing the grievance and the advisor's on-site phone number.
 - C. Must contain an explanation of the action(s) for which the grievance is being filed and how the action(s) either violated a technical standard guideline or gave one or more contestants an unfair advantage or disadvantage.
 - D. Must be signed by a local SkillsUSA advisor.
3. The completed grievance form must be turned into the Conference Headquarters by 4:00 p.m. on the day of competition.
4. The grievance will be considered by the Director of the Skills Championships and the advisor who signed the grievance will be notified of the decision or action to be taken.
5. If the advisor who signed the grievance is not satisfied with the results, the Skills Championships Executive Committee will consider the grievance and decide on its disposition. The Executive Committee's decision will be final.

NOTE: The Skills Championships Executive Committee consists of the State Executive Director, the State Corporate Director(s), and the advisors of the current year state officers.

