

Skills USA - Districts Welding Fabrication
Proctor Check-Off Sheet

THIS SHEET MUST BE COMPLETED AND BROUGHT WITH THE WELDMENT!!!

Thank you Proctor for your support and time towards your local schools welding program!!!
SkillsUSA is an amazing school organization that encourages youth towards careers in the trades, and with your help the kids thrive!

Proctor Information:

Name: _____ Business/Institution: _____

Email: _____ (Print neatly)

Phone # on day of event: (____) ____ - _____

Ahead of time...

General questions to think about. Does the school require background checks for you to be in the building with kids? Do you know where you are going? Parking? Eating? Is the teacher going to be near by or is the team and proctor on their own?

What date is the team competing? _____

What time is the team competing (4 hour window) _____

Proctor should probably be 15 minutes early to check over stuff

Where is the team competing? _____

Who is the advisor of the team & Contact info? _____

Who are the student team members?

1) _____

2) _____

3) _____

OVER - more on back

Day of...

When you arrive please check for these things.

Is the materials to be used match the materials list? Yes / No _____

Proctor should get a copy of the "Materials List Document"

We want to be same for each team, so be as close to this list as possible

Material should be in raw stock form from supplier, not cut up ready to weld

Did the team pre-fab any jigs/fixtures for the day? Yes / No _____

Technically this is allowed - we are curious if any teams did this and if it helped or not as we look to the future on restrictions needed or not.

Is the 3 student team in proper SkillsUSA Competition Attire? Yes / No _____

Again, we are NOT doing any points on this either way, just curious for future Planning... IF you are not sure what proper dress for Welding Fab is - google "SkillsUSA Competition Dress" in images, and look at the poster - Tans.

Does the team have proper safety equipment? Yes / No _____

Safety Glasses, Welding Helmets, Closed Toe Shoes, Long Pants, Long Shirt, Gloves, etc...

Take 5 minutes to make sure the team knows what to expect before you start, Do they have a copy of the blue prints, the inspection criteria sheet, the materials list and so on. Do they have any questions before you start?

CONTEST TIME

Team started at what time? _____

They have 3 hours to finish without penalty - up to 4 hours with penalty.

Advisor (Teacher), or any other person besides the team of 3 should NOT be interacting with the team during contest time unless for safety reasons... (local news media, photos, principal, etc is ok within reason - just not helping kids)

Team finished at what time? _____

Please be specific here, we will be looking at possible penalty points. They have UP TO 4 hours total and must be CUT OFF if at the 4 hour mark!!! But if they finish before 3 hours there is no penalty points. If finish between 3 hours and 4 hours - there may be penalty points. Ultimately it is probably better to go past 3 hours if they are not done yet vs just quitting at 3 hours - more points to be gained probably by finishing vs the penalty they take...

Proctor - please use a black sharpie to sign and date on the underside of one of the bars of the finished product.

More on the next page

SIGNATURES

I am signing below to attest the work completed was to the best of our ability, by the rules of the contest and was the work of the 3 student team during the proctored time slot.

Student #1

Name Print: _____

Signature: _____

Date: _____

Student #2

Name Print: _____

Signature: _____

Date: _____

Student #3

Name Print: _____

Signature: _____

Date: _____

Advisor

Name Print: _____

Signature: _____

Date: _____

Proctor

Name Print: _____

Signature: _____

Date: _____

These 3 pages must be brought to the competition.

COMMENTS FROM THE PROCTOR for the Technical Chairs of Welding Fab?