

CONFERENCE and EVENT CANCELLATION POLICIES

1. REFUND POLICY (Updated December 2025)

As a general policy SkillsUSA DOES NOT allow chapters to withdraw the registration participant. All registrants / participants must be SUBMITTED by close of event registration. Registrants not submitted by close of registration will NOT be registered. Chapters are highly encouraged to follow the substitution process and bring an alternate participant for the SkillsUSA run event. Considerations will be made ONLY for those who notify SkillsUSA, WI a minimum of three weeks (SLSC & FLC), two weeks (all other events) all other prior to the scheduled event AND if the venue allows for such considerations. If written withdrawal is requested (email or written) within the two or three-week event window (event dependent), 50% of the registration fee will be charged. In the event Wisconsin SkillsUSA is unable to host a particular event, 100% refund will be given back to registered chapters for the event.

NOTE HOW THE REGISTRATION SYSTEM WORKS: spots are held whether submitted or not.

2. INCLEMENT / WEATHER POLICY

We are aware that sometimes weather precludes attendance at events where a chapter has already registered students, because of closings or delays. In these instances, since the organization has already purchased supplies, meals, etc., there will be a 50% registration fee assessed. This is a policy only for weather related occurrences where schools are closed or delayed.

Wisconsin SkillsUSA reserves the right to modify the above policies as deemed necessary to ensure the safety of all SkillsUSA members is maintained. For any cancellations due to weather Wisconsin SkillsUSA State Management Team will notify all chapters if a conference will be canceled at a minimum of three hours prior to the conference start time.

3. STATEWIDE EMERGENCY

In the event of a statewide emergency, Wisconsin SkillsUSA will monitor the emergence of the situation to prepare for the safety of all delegates attending any upcoming conference(s) that may be affected. Wisconsin SkillsUSA will follow the government recommendations for large event safeguards to protect the health, well-being, and safety of our conference participants. Additionally, Wisconsin SkillsUSA will work closely with the site partner hosting the conference(s) to ensure appropriate health and safety measures are conducted both prior and during the event.

At the time, in which, the Governor issues a statewide emergency and/or in accordance with the recommendation from the Department of Public Instruction it will be determined to cancel the upcoming conference(s) for the health, safety, and wellbeing of all participants.

Depending on the severity and longevity of the emergency, each conference may be affected differently, and this crisis response plan may need to be re-evaluated again during that time.

The State Management Team will communicate all programmatic changes to the chapter advisors, provide updates on the Wisconsin SkillsUSA website, and through social media.